

WESTWOOD LAKES WATER DISTRICT
FINANCIAL STATEMENTS
AND
REQUIRED SUPPLEMENTARY INFORMATION
AND
SUPPLEMENTARY INFORMATION
WITH
INDEPENDENT AUDITORS' REPORT
DECEMBER 31, 2019

OSBORNE, PARSONS & ROSACKER, LLP
CERTIFIED PUBLIC ACCOUNTANTS

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OSBORNE, PARSONS & ROSACKER, LLP
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INDEPENDENT AUDITORS' REPORT

Board of Directors
Westwood Lakes Water District
Woodland Park, Colorado

We have audited the accompanying financial statements of the business-type activities and each major fund of Westwood Lakes Water District (District), as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for The Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the Westwood Lakes Water District as of December 31, 2019, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise the District's basic financial statements. The supplementary information consisting of the schedule of revenue, expenditure/expense, and changes in net position - proprietary fund budget (non-GAAP basis) and actual, is presented for purposes of additional analysis and are not a required part of the basic financial statements.

The schedule of revenue, expenditure/expense, and changes in net position - proprietary fund, budget (non-GAAP basis), actual, is the responsibility of management, was derived from, and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of revenue, expenditure/expense, and changes in net position - proprietary fund, budget (non-GAAP basis) and actual, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Osborne, Parsons & Moscher LLP

Colorado Springs, Colorado
June 10, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

**WESTWOOD LAKES WATER DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2019**

This management's discussion and analysis (MD&A) of the Westwood Lakes Water District's (District) financial performance provides an overall review of the District's financial activities for the year ended December 31, 2019. The intent of this MD&A is to look at the District's financial performance as a whole. The MD&A should be read in conjunction with the District's financial statements with notes, to enhance understanding of the District's financial performance. The MD&A is an element of the reporting model adopted by the Governmental Accounting Standards Board (GASB).

The District is a special district organized under the Colorado Statutes to provide water and related services to property owners and residents located within the District. The District is a primary governmental agency.

Overview of The Financial Statements

The MD&A is intended to serve as an introduction to the District's financial statements, which are comprised of:

- Statement of fund net position – proprietary fund
- Statement of revenue, expense, and changes in fund net position – proprietary fund
- Statement of cash flows – proprietary fund
- Summary of significant accounting policies and notes to the financial statements
- Schedule of revenue, expenditure/expense, and changes in fund net position – proprietary fund – budget (non-GAAP basis) and actual

Current Financial Issues

The District receives revenue from two primary sources:

- The sale of water to the owners and residents whose property resides within the water district boundaries
- Property taxes are collected and disbursed by the Teller County Treasurer's Office. The levies are certified to the Assessor and the Colorado Property Tax Administrator by the Board of County Commissioners. The Board of County Commissioners authorizes the Assessor to extend the levies on property as assessed. The District is a constituted taxing authority.

Secondary sources of revenue are:

- Late fees
- Capital reserve fees and bond payment fees
- Investment income

Major disbursements are the normal operating expenses of delivering water to the residents and the semi-annual debt service payments. These disbursements are detailed in the financial statements.

**WESTWOOD LAKES WATER DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2019**

STATEMENT OF NET POSITION – PROPRIETARY FUND

The statement of net position conveys the financial health of the District and includes all assets, liabilities, and deferred inflow of resources, both financial and capital. The District uses the accrual basis of accounting.

Condensed comparative statements of net position and comments relating to significant changes follow:

Assets	2019	2018	Increase (Decrease)
Current Assets	\$ 481,819	\$ 434,662	\$ 47,157
Capital Assets	413,950	445,499	(31,549)
Total Assets	<u>\$ 895,769</u>	<u>\$ 880,161</u>	<u>\$ 15,608</u>
Liabilities			
Current Liabilities	\$ 13,913	\$ 7,246	\$ 6,667
Long-term Liabilities			
Due Within One Year	32,142	30,894	1,248
Due in More Than One Year	86,153	118,295	(32,142)
Total Liabilities	<u>132,208</u>	<u>156,435</u>	<u>(24,227)</u>
Deferred Inflow of Resources			
Property Tax	<u>60,670</u>	<u>58,318</u>	<u>2,352</u>
Net Position			
Invested in Capital Asset, Net of Related Debt	295,655	296,310	(655)
Restricted for Emergencies	4,319	4,319	-
Unrestricted	402,917	364,779	38,138
Total Net Position	<u>702,891</u>	<u>665,408</u>	<u>37,483</u>
Total Liabilities, Deferred Inflow of Resources and Net Position	<u>\$ 895,769</u>	<u>\$ 880,161</u>	<u>\$ 15,608</u>

Assets

Capital Assets changed because of capital expenditures of \$5,018 resulting from the purchase of a new chlorine analyzer and a portable lighting system which increased capital assets. However, depreciation expense for the year decreased capital assets by \$36,567.

**WESTWOOD LAKES WATER DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2019**

STATEMENT OF NET POSITION - PROPRIETARY FUND - Continued

Liabilities

Total liabilities decreased approximately \$24,000 primarily because of payments made on the debt.

Net Position

The increase in total net position of approximately \$37,000 is a result of the District's revenue over expenses.

STATEMENT OF REVENUE, EXPENSE, AND CHANGES IN NET POSITION

Condensed comparative statements and comments relating to significant changes:

	<u>2019</u>	<u>2018</u>	<u>Change</u>
Operating Revenue			
Water Sales	\$ 65,667	\$ 64,812	\$ 855
Fees	30,451	30,433	18
Total Operating Revenue	<u>96,118</u>	<u>95,245</u>	<u>873</u>
Operating Expense			
Cost of Sales	58,319	47,580	10,739
Office and Insurance	54,121	53,187	934
Depreciation	36,567	35,160	1,407
Total Operating Expense	<u>149,007</u>	<u>135,927</u>	<u>13,080</u>
Operating Loss	<u>(52,889)</u>	<u>(40,682)</u>	<u>(12,207)</u>
Non-operating Revenue (Expense)			
Taxes	65,389	63,633	1,756
Fees	(1,645)	(1,598)	(47)
Investment Earnings	6,104	5,338	766
Other Revenue (Expense)	25,980	(2,977)	28,957
Interest Expense	(5,456)	(6,663)	1,207
Total Non-operating Revenue (Expense)	<u>90,372</u>	<u>57,733</u>	<u>32,639</u>
Change in Net Position	<u>\$ 37,483</u>	<u>\$ 17,051</u>	<u>\$ 20,432</u>

**WESTWOOD LAKES WATER DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2019**

STATEMENT OF REVENUE, EXPENSE, AND CHANGES IN NET POSITION – Continued

Operating and Non-Operating Revenue (Expense)

Operating revenue increased in 2019 due to connection and late fees. Operating expenses increased due to a new water line being installed. Non-operating revenue increased due to the continuance of a fee that was introduced in 2017 and a reduction in interest expense.

An analysis of budgeted amounts follows:

	Budgeted Amounts		Increase (Decrease)
	Original	Final	
Revenue	\$ 191,511	\$ 191,511	\$ -
Cost of Sales	(70,500)	(70,500)	-
Expenditures/Expense	(118,494)	(118,494)	-
Change in Net Position	<u>\$ 2,517</u>	<u>\$ 2,517</u>	<u>\$ -</u>

There were no changes to the budget as originally adopted.

SCHEDULE OF REVENUE AND EXPENDITURE/EXPENSE AND CHANGES IN NET POSITION – BUDGET (NON-GAAP BASIS) AND ACTUAL

A comparison of the final budget and actual income statement (budgetary basis):

	Final Budget	Actual Budgetary Basis	Variance Favorable (Unfavorable)
Operating and Non-operating Revenue	\$ 191,511	\$ 193,591	\$ 2,080
Cost of Sales	70,500	58,319	12,181
Operating Expenditures/Expense	87,600	66,240	21,360
Note Principal Payment	30,894	30,894	-
Total Expenditure/Expense	<u>188,994</u>	<u>155,453</u>	<u>33,541</u>
Change in Net Position Non-GAAP Basis	<u>\$ 2,517</u>	<u>\$ 38,138</u>	<u>\$ 35,621</u>

**WESTWOOD LAKES WATER DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
YEAR ENDED DECEMBER 31, 2019**

MANAGEMENT OF THE DISTRICT

An elected Board of Directors manages the District. The Board has contracted with two outside vendors to perform specific duties. One of the vendors is a Class C water-treatment plant operator, responsible for the technical operations of the District. The other is a CPA firm who handles the administrative duties for the District.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide readers with a general overview of the District's finances and to show the accountability for the money entrusted to it for the operation of the water delivery system. If you have questions about this report or need additional information, contact the District at Westwood Lakes Water District, P.O. Box 4486, Woodland Park, CO 80866.

FINANCIAL STATEMENTS

**WESTWOOD LAKES WATER DISTRICT
STATEMENT OF FUND NET POSITION - PROPRIETARY FUND
DECEMBER 31, 2019**

ASSETS

Current Assets

Cash	\$ 159,200
Investments	256,078
Property Tax Receivable	60,670
Accounts Receivable - Customers	5,871
Total Current Assets	481,819

Capital Assets

Land	59,983
Wells and Lakes	132,478
Machinery and Equipment	477,795
Building	542,964
Accumulated Depreciation	(799,270)
Total Capital Assets	413,950

Total Assets	\$ 895,769
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LIABILITIES AND DEFERRED INFLOW OF RESOURCES

Current Liabilities

Accounts Payable and Other Accrued Expenses	\$ 13,913
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Long-term Liabilities

Due Within One Year	32,142
Due in More Than One Year	86,153
Total Long-term Liabilities	118,295

Total Liabilities	132,208
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Deferred Inflow of Resources

Property Tax	60,670
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Total Liabilities and Deferred Inflow of Resources	\$ 192,878
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NET POSITION

Net Investment in Capital Assets	\$ 295,655
Restricted for Emergencies	4,319
Unrestricted	402,917
Total Net Position	\$ 702,891

See Accompanying Notes to the Financial Statements

**WESTWOOD LAKES WATER DISTRICT
STATEMENT OF REVENUE, EXPENSE,
AND CHANGES IN FUND NET POSITION - PROPRIETARY FUND
YEAR ENDED DECEMBER 31, 2019**

Operating Revenue	
Water Sales	\$ 65,667
Capital Reserve Fee	20,899
Bond Payment Fee	9,552
Total Operating Revenue	96,118
 Operating Expense	
Cost of Sales	58,319
Office and Administration	45,594
Insurance	8,527
Depreciation	36,567
Total Operating Expense	149,007
Operating Loss	(52,889)
 Non-Operating Revenue (Expense)	
Property Tax	58,319
Specific Ownership Tax	7,070
County Treasurer's Fee	(1,645)
Interest Income	6,104
Other Revenue	25,980
Interest Expense on Capital Debt	(5,456)
Total Non-operating Revenue	90,372
Change in Net Position	37,483
 Net Position	
Beginning of Year	665,408
End of Year	\$ 702,891

See Accompanying Notes to the Financial Statements

**WESTWOOD LAKES WATER DISTRICT
STATEMENT OF CASH FLOWS - PROPRIETARY FUND
YEAR ENDED DECEMBER 31, 2019**

Cash Flows from Operating Activities

Cash Received from Customers	\$ 98,020
Cash Paid to Suppliers	(98,111)
Net Cash Used by Operating Activities	<u>(91)</u>

Cash Flows from Non-capital Financing Activities

Collection of Taxes from Teller County	63,744
Collection of Other Revenue	25,980
Net Cash Provided by Non-capital Financing Activities	<u>89,724</u>

Cash Flows from Capital and Related Financing Activities

Principal Payments on Debt	(30,894)
Interest Paid on Debt	(5,456)
Purchase of Fixed Assets	(5,018)
Net Cash Used by Capital and Related Financing Activities	<u>(41,368)</u>

Cash Flows from Investing Activities

Interest Received	6,104
Interest Reinvested	(5,908)
Net Cash Provided by Capital and Related Investing Activities	<u>196</u>

Change in Cash	48,461
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Cash

Beginning	110,739
Ending	<u>\$ 159,200</u>

**RECONCILIATION OF OPERATING LOSS TO NET CASH
USED BY OPERATING ACTIVITIES**

Operating Loss	\$ (52,889)
Adjustments to Reconcile Operating Loss to Net Cash Used by Operating Activities	
Noncash Activity	
Depreciation	36,567
Changes in	
Accounts Receivable - Customers	1,902
Prepaid Insurance	7,662
Accounts Payable and Other Accrued Expenses	6,667
Total Adjustments	<u>52,798</u>
Net Cash Used by Operating Activities	<u>\$ (91)</u>

See Accompanying Notes to the Financial Statements

NOTES TO FINANCIAL STATEMENTS

WESTWOOD LAKES WATER DISTRICT NOTES TO FINANCIAL STATEMENTS

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

History and Organization - Westwood Lakes Water District (District) was established by a decree of the District Court of Teller County, Colorado, in April 1957. The District is a special district governed by an elected five-member board.

As required by generally accepted accounting principles, the District includes, if applicable, component units in its financial statements based upon financial accountability. Inasmuch as no component unit meets the criteria for inclusion, no component unit financial statements have been included.

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standards-setting body for establishing governmental accounting and financial reporting principles.

Government-wide Financial Statements - The government-wide financial statements (i.e., the ‘Statement of Net Position’, and the ‘Statement of Activities’) report information on all of the non-fiduciary activities of the government.

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of the related cash flow.

Since the District is a special purpose government engaged only in business-type activities, the government-wide financial statements are not presented.

Fund Financial Statements - The accounts of the District are organized on the basis of funds. Each fund is considered an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other assets together with all related liabilities, obligations, reserves and equities, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

The District uses a proprietary fund to account for all financial resources except those required to be accounted for in another fund.

Basis of Accounting - Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

Governmental funds are accounted for using the modified accrual basis of accounting. Revenue is recognized when it becomes measurable and available as a net current asset. Taxpayer assessed income and gross receipts are considered “measurable” when in the hands of intermediary collecting governments and are recognized as revenue at that time. Anticipated refunds of such taxes are reported as liabilities and reductions of revenue when they are measurable, and their validity seems certain.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Basis of Accounting (Continued) - The proprietary funds utilize an "economic resources" measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with their activities are reported. Proprietary fund equity is classified as net position. All proprietary funds utilize the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred, or economic asset used.

Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on general long-term debt which is recognized when due.

Budget Accounting - Budgets are prepared in accordance with the requirements of Colorado Revised Statutes and accordingly include anticipated income and other means of financing proposed expenditures. Expenditures also include, in addition to those shown in the operating statements, debt redemptions, and capital expenditures.

Budgets - The District adheres to the following procedures in establishing the budgetary data reflected in the financial statements.

1. Budgets are required by State law for all funds. During September, the proposed budget is submitted to the Board of Directors by the budget officer for the fiscal year commencing the following January 1. The budget includes proposed expenditures and means of financing them.
2. Public hearings are conducted by the Directors to obtain taxpayer comments.
3. Prior to December 31, the budget is adopted, and appropriations made by formal resolution.
4. Expenditures may not legally exceed appropriations at the fund level. Board approval is required for changes in the total budget of any fund or changes in project or department budgets. Budget amounts included in the financial statements are based on the final, legally amended budget.
5. Budget appropriations lapse at the end of each year.

Accordingly, budget comparisons are of the legally adopted budget. The level of budget control is determined by the resolution appropriating sums of monies. Encumbrances are neither recorded on the books of the District nor included in the budget. The Board of Directors has the authority to make budget amendments.

Definition of Cash - For the purpose of the statement of cash flows, the District defines cash as all cash on hand, demand deposits, and money market accounts held for three months or less.

Investments – Investments for the District are measured at amortized cost or in certain circumstances the value is calculated using the net asset value (NAV) per share, or its equivalent of the investment.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Accounts Receivable - Customers - The District's Accounts Receivable - Customers Consists of Amounts Due from Customers for Water usage and other service-related fees. Management believes that all accounts receivable - customers are collectible and no allowance for doubtful accounts is deemed necessary.

Capital Assets - Capital assets are reported in the proprietary fund financial statements. Capital assets are defined as assets having an estimated life in excess of one year and over \$1,000. Such assets are recorded at cost if purchased or constructed. Donated capital assets are recorded at fair value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Capital outlays for capital assets and improvements are capitalized as projects when constructed. Interest incurred during the construction phase of capital assets is included as part of the capitalized value of the assets constructed.

Depreciable capital assets are depreciated using the straight-line method over estimated useful lives of 5-30 years.

Property Taxes Receivable and Deferred Inflow of Resources - Property taxes are levied by December 15 of each year based on the assessed value of property as certified by the Teller County Assessor. Assessed values are a percentage of actual values.

The taxes levied by December 15, 2019, reflect 2019 property taxes that will be collected in 2020 by Teller County. Taxes collected by Teller County are remitted to the District on a monthly basis. Teller County also acts as the billing and collection agency for the District. A lien was attached to the property taxes on January 1 and may be paid in full by April 30 or, in equal installments, by February 28 and June 15.

The District records the tax as a receivable when measurable and an enforceable legal claim attaches to the property. The tax is recognized as a deferred inflow of resources in the year levied and as revenue when the money is received in the following year.

Estimates - The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America require management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Net Position - In the financial statements net position is classified in the following categories:

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

Net Investment in Capital Assets - this classification consists of capital assets net of accumulated and reduced by outstanding debt that is attributed to the acquisition, construction, or improvement of capital assets.

Restricted Net Position - this classification consists of restrictions created by external creditors, grantors, contributors, laws, or regulations of other governments, enabling legislation and constitutional provisions.

Unrestricted Net Position - this classification represents the remainder of net positions that do not meet the definition of “invested in capital assets net of related debt” or “restricted net positions.”

In circumstances where an expenditure is incurred, for which amounts are available in multiple net position classifications, net position is reduced in the order restricted and unrestricted.

NOTE 1 – DEPOSITS

Deposits - The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. State regulators determine eligibility. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is determined by the PDPA. The PDPA allows the depository institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all the uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits.

Custodial Credit Risk Deposits - Custodial credit risk is the risk that in the event of bank failure, the District’s deposits will not be returned to it. The District does not currently have a policy related to custodial credit risk. As of December 31, 2019, the District had no deposits exposed to custodial credit risk.

At December 31, 2019, the District's cashbook balance was \$159,200 and was fully insured by the FDIC.

NOTE 2 – INVESTMENTS

The District is subject to the provisions of the Colorado Revised statutes 24-75-601, which is entitled “Concerning Investments in Securities by Public Entities.” The District has not adopted a formal investment policy but does follow state statutes regarding investments.

Colorado revised statutes limit investment maturities to five years or less unless formally approved by the Board of Directors. Such actions are generally associated with a debt service reserve or sinking fund requirements.

Revenue bonds of local government securities, corporate and bank securities, and guaranteed investment contracts not purchased with bond proceeds are limited to maturities of three years or less.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

NOTE 2 – INVESTMENTS - Continued

Colorado statutes specify investment instruments, meeting defined rating and risk criteria, in which local governments may invest, which include:

- Obligations of the United States, certain U.S. government agency securities and securities of the World Bank
- General obligation and revenue bonds of U.S. local government entities
- Certain securities lending agreements
- Certain certificates of participation
- Bankers' acceptances of certain banks
- Commercial paper
- Written repurchase agreements and certain reverse repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts
- Local government investment pools

The COLOTRUST PLUS+ is rated AAAM by Standard and Poor's and the weighted average maturity to reset (WAM)(R) is kept under 60 days.

As of December 31, 2019, the District had the following investments:

Investment	Maturity	Restriction	Amount
COLOTRUST PLUS+	Weighted Average under 60 Days	None	\$ 256,078

Certain investments are required to be measured at fair value on a recurring basis and categorized within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The District's investments are not categorized within the fair value hierarchy. Instead the District's investments are measured at amortized cost or in certain circumstances the value is calculated using the net asset value (NAV) per share, or its equivalent of the investment. These investments include 2a7-like external investment pools and money market investments. The District held investments in COLOTRUST at year-end for which the investment valuations were determined as follows.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

NOTE 2 – INVESTMENTS - Continued

COLOTRUST determines the NAV of the shares of each portfolio as of the close of business of each day. The NAV per share of each portfolio is computed by dividing the total value of the securities and other assets of the portfolios, less any liabilities, by the total outstanding shares of the portfolios. Liabilities, which include all expenses and fees of COLOTRUST, are accrued daily. The NAV is calculated at fair value using various inputs in determine value in accordance with FASB guidance. It is the goal of the Trust to maintain a NAV of \$1 per share, however changes in interest rates may affect the fair value of the securities held by COLOTRUST and there can be no assurance that the NAV will not vary from \$1 per share. The investment pool financial statements can be obtained at www.colotrust.com.

NOTE 3 – ACCOUNTS RECEIVABLE - CUSTOMERS

Accounts receivable consists of outstanding balances from customers who purchase water from the District. Management reviews outstanding receivables and believes all are collectible.

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2019, follows:

	Beginning Balance	Additions	Deletions	Ending Balance
Proprietary Funds				
Land	\$ 59,983	\$ -	\$ -	\$ 59,983
Wells and Lakes	132,478	-	-	132,478
Machinery and Equipment	472,777	5,018	-	477,795
Building	542,964	-	-	542,964
Total Capital Assets at Historical Cost	<u>1,208,202</u>	<u>5,018</u>	<u>-</u>	<u>1,213,220</u>
Less Accumulated Depreciation for				
Wells and Lake Improvements	(132,478)	-	-	(132,478)
Machinery and Equipment	(367,180)	(18,507)	-	(385,687)
Building	(263,045)	(18,060)	-	(281,105)
Total Accumulated Depreciation	<u>(762,703)</u>	<u>(36,567)</u>	<u>-</u>	<u>(799,270)</u>
Proprietary Funds, Capital Assets, Net	<u>\$ 445,499</u>	<u>\$ (31,549)</u>	<u>\$ -</u>	<u>\$ 413,950</u>

Depreciation expense for the year was \$36,567.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

NOTE 5 – LONG-TERM DEBT

In 2003, the District entered into a loan agreement with the Colorado Water Resources and Power Development Authority (CWRPDA). The loan was for a total of \$500,000 with interest at 4% and a term of twenty-years. Loan proceeds were used for the construction of a water treatment plant with a storage tank and a booster pump station.

The loan constitutes a general obligation secured by the District’s full faith and credit payable from any available moneys of the District including but not limited to, ad valorem taxes on all taxable real property within its boundaries unlimited as to rate in an amount does not exceed \$42,000 annually.

As part of a covenant, the District has agreed to maintain an operations and maintenance reserve in an amount equal to three months of operation and maintenance expenses, excluding depreciation, of the system as set forth in the annual budget for the current fiscal year. Said reserve may be in the form of unobligated fund balances or other unobligated cash or securities (i.e., capital reserves) or may be in a separate segregated fund. If the operations and maintenance reserve fall below this requirement, the shortfall shall be made up in 24 substantially equal monthly installments beginning the second month after such shortfall. As of December 31, 2019, the District was in compliance with the covenant.

A summary of changes in long-term debt is:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Payments & Reductions</u>	<u>Ending Balance</u>
Long-term Term-debt Note Payable	\$ 149,189	\$ -	\$ (30,894)	\$ 118,295

The following schedule reflects the District’s payments to maturity:

Years Ending December 31,	<u>Loan</u>		
	<u>Total</u>	<u>Interest</u>	<u>Principal</u>
2020	36,556	4,414	32,142
2021	36,556	3,115	33,441
2022	36,556	1,764	34,792
2023	18,278	358	17,920
Total	<u>\$ 127,946</u>	<u>\$ 9,651</u>	<u>\$ 118,295</u>

NOTE 6 – TAX SPENDING AND DEBT LIMITATIONS

In November 1992, Colorado voters approved the Taxpayer’s Bill of Rights (TABOR), which added Section 20 to Article X of the Colorado Constitution. TABOR contains tax, spending, revenue, and debt limitations that apply to the State of Colorado and all local governments.

TABOR is complex and subject to interpretation. Ultimate implementation may depend upon litigation and legislative guidance. The District believes it has complied with all aspects of the TABOR amendment and an emergency reserve of \$4,319 has been established.

**WESTWOOD LAKES WATER DISTRICT
NOTES TO FINANCIAL STATEMENTS**

NOTE 7 – RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions and natural disasters for which the District carries commercial insurance.

There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

NOTE 8 – FAIR VALUE OF FINANCIAL STATEMENTS

The carrying amount of the District's financial instruments approximates their fair value.

NOTE 9 – RECONCILIATION OF BUDGET TO ACTUAL

The District has prepared its budget on a basis of accounting other than generally accepted accounting principles (GAAP). A reconciliation of the budgetary basis to GAAP is provided on the 'schedule of revenue, expenditure/expense and changes in fund net position - proprietary fund', budget (non-GAAP basis) and actual.

NOTE 10 – RELATED PARTY TRANSACTIONS

The District incurred expenses of approximately \$4,903 in consulting and courier fees from the relative of a board member.

NOTE 11 – SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 10, 2020, the date on which the financial statements were available to be released.

Coronavirus (COVID-19) Pandemic

In December 2019, an outbreak of a novel strain of coronavirus (COVID-19) originated in Wuhan, China and has since spread to a number of other countries, including the U.S. On March 11, 2020, the World Health Organization characterized COVID-19 as a pandemic. In addition, several states in the U.S., have declared a state of emergency.

Potential impacts to the District include disruptions or restrictions on our ability to provide services. We cannot anticipate all of the ways in which health pandemics such as COVID-19 could adversely impact the District. Although we are continuing to monitor and assess the effects of the COVID-19 pandemic on the District, the ultimate impact of the COVID-19 outbreak or a similar health pandemic is highly uncertain and subject to change.

SUPPLEMENTARY INFORMATION

**WESTWOOD LAKES WATER DISTRICT
SCHEDULE OF REVENUE, EXPENDITURE/EXPENSE
AND CHANGES IN FUND NET POSITION - PROPRIETARY FUND
BUDGET (NON-GAAP BASIS) AND ACTUAL
YEAR ENDED DECEMBER 31, 2019**

Revenue	Budgeted Amounts		Actual Budgetary Basis	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Water Sales	\$ 66,000	\$ 66,000	\$ 65,667	\$ (333)
Capital Reserve Fees	20,880	20,880	20,899	19
Bond Payment Fee	9,553	9,553	9,552	(1)
Property Taxes	58,318	58,318	58,319	1
Specific Ownership Taxes	5,700	5,700	7,070	1,370
Interest Income	5,050	5,050	6,104	1,054
Other Revenue	26,010	26,010	25,980	(30)
Total Revenue	191,511	191,511	193,591	2,080
Cost of Sales				
Operator-in-charge	26,000	26,000	25,740	260
Utilities	9,500	9,500	7,345	2,155
Water Meter Hosting/Reading	700	700	929	(229)
Repairs and Maintenance	21,000	21,000	13,836	7,164
Tank Maintenance	1,000	1,000	-	1,000
Lake Maintenance	6,000	6,000	5,441	559
Chemicals	1,300	1,300	2,616	(1,316)
Water Testing	5,000	5,000	2,412	2,588
Total Cost of Sales	70,500	70,500	58,319	12,181
Expenditures/Expense				
Office and Administration				
Legal, Accounting, and Consulting	11,300	11,300	8,773	2,527
Bank Charges	70	70	78	(8)
Bookkeeping/Secretarial	20,000	20,000	18,240	1,760
Compliance	600	600	1,499	(899)
Courier	4,500	4,500	3,908	592
Publication	200	200	-	200
Director Fees	9,200	9,200	6,100	3,100
Membership/Registration	1,500	1,500	1,547	(47)
Miscellaneous	100	100	-	100
Office Supplies/Postage	2,000	2,000	2,022	(22)
Rent Expense/Record Retention	960	960	900	60
Software	1,000	1,000	1,439	(439)
State Required Reporting	300	300	-	300
Engineering Studies and Reporting	2,748	2,748	-	2,748
Telephone	700	700	828	(128)
Travel	2,400	2,400	-	2,400
Website	250	250	200	50
Education	2,500	2,500	60	2,440
Total Office and Administration	60,328	60,328	45,594	14,734

Continued on Next Page

See Accompanying Independent Auditors' Report

**WESTWOOD LAKES WATER DISTRICT
SCHEDULE OF REVENUE, EXPENDITURE/EXPENSE
AND CHANGES IN FUND NET POSITION - PROPRIETARY FUND
BUDGET (NON-GAAP BASIS) AND ACTUAL
YEAR ENDED DECEMBER 31, 2019**

Continued from Previous Page

Expenditures/Expense (Continued)	Budgeted Amounts		Actual Budgetary Basis	Variance with Final Budget Favorable (Unfavorable)
	Original	Final		
Insurance				
Insurance	\$ 10,000	\$ 10,000	\$ 8,527	\$ 1,473
Total Insurance	10,000	10,000	8,527	1,473
Interest Expense				
Interest on Debt	5,662	5,662	5,456	206
Total Interest Expense	5,662	5,662	5,456	206
Capital Improvement Expense				
Capital Improvement Fund Disbursement	10,000	10,000	5,018	4,982
Total Capital Improvement	10,000	10,000	5,018	4,982
Treasurers Fees				
Treasurers Fees	1,610	1,610	1,645	(35)
Total Treasurers Fees	1,610	1,610	1,645	(35)
Term Debt Expenditures				
Debt Principal Payment	30,894	30,894	30,894	-
Total Term Debt Expenditures	30,894	30,894	30,894	-
Total Expenditure/Expense	118,494	118,494	97,134	21,360
Change in Net Position				
Non-GAAP Basis	\$ 2,517	\$ 2,517	38,138	\$ 35,621
GAAP Adjustments				
Capital Outlay			5,018	
Depreciation			(36,567)	
Note Principal Payment			30,894	
Change in Net Position GAAP Basis			\$ 37,483	

See Accompanying Independent Auditors' Report